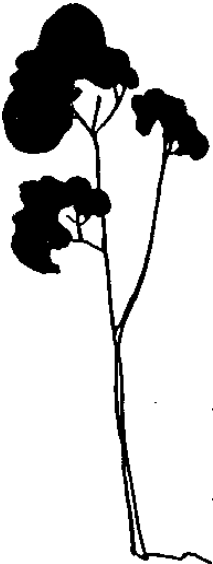


# Country Day Montessori School 2025-2026

## NEW STUDENT

### Financial Contract and Enrollment Agreement



Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Nap: Yes or No (circle)

Program Enrolled:

\_\_\_ 5 Day Program M-F 8:45 a.m. - 3:10 p.m. 10 payments x \$930.00

\_\_\_ 3 Day Program M-W 8:45 a.m. - 3:10 p.m. 10 payments x \$790.00

\_\_\_ 5 day program w/ Morning and After school care 10 payments x \$1,225.00

\_\_\_ Morning care option: 7:30 a.m. - 8:45 a.m. 10 payments x \$190.00

\_\_\_ After school care option: 3:10 p.m. - 5:30 p.m. 10 payments x \$290.00

**New Student Enrollment and Application Fee (if not paid w/ application) :**

**\$275.00**

I have received, understood, and agree to the following:

1. The Parent Handbook, including the school's Illness Policy.
2. I understand the State of California Rights of the Licensing Agency Section 101200 (b) + (c): The Department or Licensing Agency has the authority to interview children or staff, and to inspect and audit child or facility records without prior consent. The licensee shall make provisions for private interviews with any children or staff. The Department has the authority to inspect, audit, and copy child or child care center records upon demand during normal business hours. Records may be removed for copying if necessary.
3. I understand that the fees associated with the application and enrollment at Country Day Montessori (CDM) are non-refundable.
4. I understand that CDM operates on a traditional schedule, Monday through Friday, from mid-August to mid-May, with a separate summer session offered. An annual calendar will be provided.
5. I understand that my child must be able to use the toilet and manage all tasks associated with personal hygiene (e.g., undressing, wiping, flushing, and washing hands). \* *We do accept a small number of children who are working on potty training.*

6. I understand that I must provide a 30-day written notice if I plan to withdraw my child. If notice is not given, parents will be billed for the tuition payment, along with any late fees incurred.

7. I understand that 'drop-in' daycare may be available for children not enrolled in our extended day program. Drop-in care will be billed at a rate of \$20.00 per hour, and parents are required to contact the school in advance. Drop-in daycare charges will be totaled at the end of each month and billed separately.

8. I understand that my child needs to be picked up by 3:00 p.m. or 5:30 p.m. Unless prior arrangements for 'drop-in daycare' have been made, a late charge of \$25.00 per incident will be assessed immediately, and an additional \$2.00 per minute will apply after 3:10 p.m. or 5:30 p.m.

9. I understand that my annual tuition is divided into 10 installment payments of \$\_\_\_\_\_ (please fill in according to your enrolled amount). The first payment is due by August 3rd, and the final payment is due by May 3rd.

10. I understand that a charge of \$50.00 will be applied to my account if tuition is not paid by the 3rd of each month.

11. I understand that a charge of \$50.00 will be applied to my account if a check is returned by the bank for any reason. I also understand that I am responsible for any charges incurred by CDM during the debt collection process.

12. I understand that a monthly cash payment of \$25.00 is required to fund the German and Dance programs.

13. I understand that CDM will notify me with at least 30 calendar days' written notice in the unlikely event of any basic rate change.

14. I understand that circumstances may arise in which the school, through no fault of its own, may be forced to close. We have added dates in May to make up for any closures due to snow or PG&E shut-offs if needed.

*CDM has a long history of working closely with parents to address any concerns. Please feel free to contact us with any questions. We are committed to supporting you and your child and look forward to a wonderful school year together.*

Parent or Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Administrator/Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this completed form to the school along with the associated fees to secure your child's place in our program. Enrollment is based on a first-come, first-served basis.**

Country Day Montessori  
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